

How to Apply

1. Application Form - Complete, sign and date.

2. Project Narrative - Describe your proposed project/new work in a written **Project Narrative** (1-2 pages) with your 2011 timeline. What are your goals for creating and exploring new work? How does the new work align with your past work and why are you proposing this new work? How will you accomplish the work? What is your subject matter, structure, form?

3. Work Samples - Samples must accurately reflect your current work and have been completed since January 1, 2006.

Visual arts – Up to 8 images of recent work saved as a JPG file on a CD or DVD. PDFs and **slides are not accepted**. Please indicate the viewing order and titles of the work.

Written work – Preferably all in same form (e.g., all poetry or all essays, etc.). Up to 12 pages (based on 8.5 x 11”, one-inch margins, 12-point type, double-spaced). Poetry may be single-spaced.

Performance – A maximum of 7 minutes will be heard/viewed, submit one or more samples of recent work (CD, DVD, video/audio tape) and indicate the viewing order.

Multi-Media – A sample of the art forms you use or plan to use in your project. The equivalent of 8 images with 4 minutes of viewing can be accepted for a submission of images and video. Maximums are indicated above for submissions in other formats. Please indicate the viewing order.

Label ALL documentation with your name, the title and date of the work or excerpted production (and location, if performance), indicate the art medium, dimensions (w x h x d) and which is the top of the photo/artwork. (TIP: a good detail photo can help panelists best see your work.)

Do not send originals of your documentation materials or any reviews, programs or letters of support or recommendation. VSA Minnesota will make every effort to handle documentation materials with care, but cannot be held responsible for lost or damaged materials, nor can we guarantee that special packing materials will be returned.

4. Documentation List – A one-page list of your submission materials must be included in your application and be numbered to correspond with samples. Include title of the work, medium, year of completion and size of the complete work (w X h x d, or length of writing or performance). If your writing was edited,

you may want to credit the editors. If you were involved in a performance, indicate your role (performer, director, choreographer, etc.).

5. Current Résumé – In no more than two pages, include information on:

- Professional training & education
- Recognition received (exhibits, commissions, publications, grants, awards, etc.)

6. Artist Statement – Produce a statement of up to one page that offers insight into your work. Describe your process, inspiration, vision, a specific piece or body of work. The statement should be concise, clear and accurate.

The narrative, résumé and statement must be typed. No Staples.

7. OPTIONAL – Self-Addressed Stamped Envelope and/or Postcard – If you want your materials returned, include a suitable return envelope with sufficient postage or you may pick up your materials at the VSA Minnesota office in early 2011.

If you wish to know that your application materials arrived safely, include a self-addressed, stamped postcard or indicate on the application form that you would like an email confirmation that your application was received.

Interested in Grant Writing Workshops?

Please check our website for dates for possible grant workshops across the state at www.vsamn.org, under “**What’s New**”. *VSA Minnesota reserves the right to cancel grant workshops based on low numbers.*